TELEHEALTH COMMITTEE
Meeting Notice and Agenda

March 16, 2023
9:00 a.m.

IMPORTANT NOTICES TO THE PUBLIC

The Board of Behavioral Sciences will hold a public meeting via WebEx platform. Pursuant to the statutory provisions of Government Code section 11133, teleconference locations are not provided.

Action may be taken on any item listed on the agenda.

Public comment on items of discussion will be taken during each item. Public comments will be limited to two minutes unless, in the discretion of the Board, circumstances require a shorter period. Members of the public will not be permitted to "yield" their allotted time to other members of the public to make comments.

INSTRUCTIONS FOR PARTICIPATION VIA WEBEX

Please see the instructions attached to observe and participate in the meeting using WebEx.

Members of the public may, but are not obligated, to provide their names or personal information as a condition of observing or participating in the meeting. When signing into the WebEx platform, participants may be asked for their name and email address. Participants who choose not to provide their names will be required to provide a unique identifier such as their initials or another alternative, so that the meeting moderator can identify individuals who wish to make public comment; participants who choose not to provide their email address may utilize a fictitious email address in the following sample format: XXXXX@mailinator.com.

For all those who wish to participate or observe the meeting, please click the following link: https://dca-meetings.webex.com/dca-meetings/j.php?MTID=m29b85baac980044bdaf872dca6c4c933

If joining using the link above
Webinar number: 2497 205 1336
Webinar password: BBS03162023

If joining by phone
+1-415-655-0001 US Toll
Access code: 249 720 51336
Passcode: 22703162

AGENDA

I.   Call to Order and Establishment of Quorum

II.   Introductions*

III.   Consent Calendar: Discussion and Possible Approval of December 8, 2022
        Committee Meeting Minutes

IV.   Overview of the Committee's Roles and Tasks

V.   Discussion and Possible Recommendation Regarding Online-Only Therapy
        Platforms and Other Alternative Modes of Therapy

VI.   Discussion and Possible Recommendation Regarding Business and Professions
        Code Sections 4980.31, 4980.44, 4989.48, 4996.7, 4996.8, and 4999.70, and
        California Code of Regulations Title 16, Sections 1811 and 1815.5: Required
        Display of License or Registration

VII.   Discussion and Possible Recommendation Regarding Telehealth Best Practices
        Guidance Document

VIII.   Suggestions for Future Agenda Items

IX.   Public Comment for Items not on the Agenda

        *Note: The Committee may not discuss or take action on any matter raised during
        this public comment section, except to decide whether to place the matter on the
        agenda of a future meeting. [Gov. Code §§ 11125, 11125.7(a)]*

X.   Adjournment

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*Introductions are voluntary for members of the public.

*This agenda as well as Committee meeting minutes can be found on the Board of
Behavioral Sciences website at www.bbs.ca.gov.*

*NOTICE: The meeting is accessible to persons with disabilities. A person who needs a
disability-related accommodation or modification in order to participate in the meeting
may make a request by contacting Christina Kitamura at christina.kitamura@dca.ca.gov
or by telephone at (916) 574-7927. Providing your request at least five (5) business
days before the meeting will help ensure availability of the requested accommodation.*

If joining using the meeting link

1 Click on the meeting link. This can be found in the meeting notice you received.

2 If you have not previously used Webex on your device, your web browser may ask if you want to open Webex. Click "Open Cisco Webex Start" or "Open Webex", whichever option is presented. DO NOT click "Join from your browser", as you will not be able to participate during the meeting.
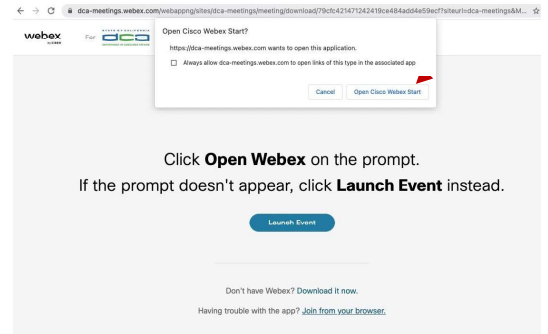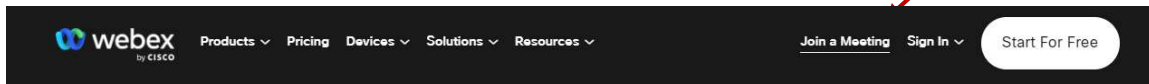
3 Enter your name and email address. Click "Join as a guest" . Accept any request for permission to use your microphone and/or camera.
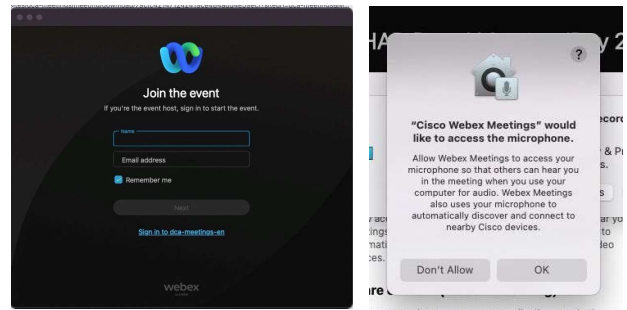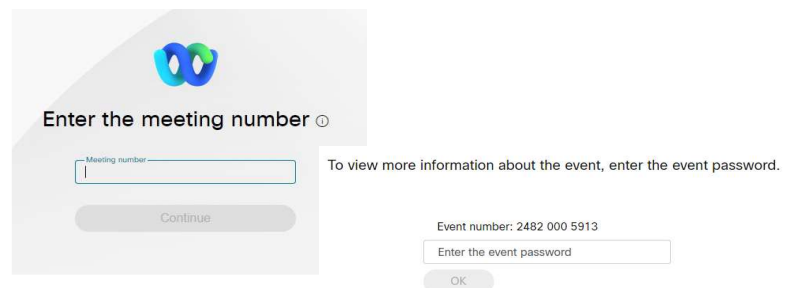
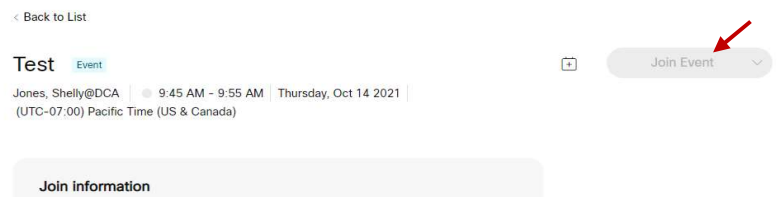—— OR ——

If joining from Webex.com

1 Click on "Join a Meeting" at the top of the Webex window.

2 Enter the meeting/event number and click "Continue" . Enter the event password and click "OK" . This can be found in the meeting notice you received.

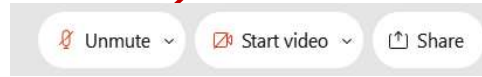**3** The meeting information will be displayed. Click "Join Event" .

—— OR ——

Connect via telephone*:
You may also join the meeting by calling in using the phone number, access code, and passcode provided in the meeting notice.

Webex Public Access Guide

Microphone

Microphone control (mute/unmute button) is located on the command row.
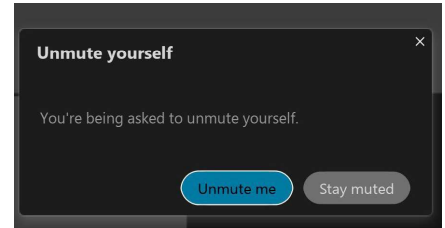
Green microphone = Unmuted: People in the meeting can hear you.

Red microphone = Muted: No one in the meeting can hear you.

Note: Only panelists can mute/unmute their own microphones. Attendees will remain muted unless the moderator enables their microphone at which time the attendee will be provided the ability to unmute their microphone by clicking on "Unmute Me".

If you cannot hear or be heard

1 Click on the bottom facing arrow located on the Mute/Unmute button.

2 From the pop-up window, select a different:
- Microphone option if participants can't hear you.
- Speaker option if you can't hear participants.
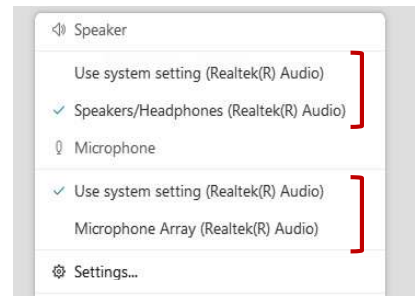
### If your microphone volume is too low or too high

1 Locate the command row – click on the bottom facing arrow located on the Mute/Unmute button.

2 From the pop-up window:
- Click on "Settings…":
- Drag the "Input Volume" located under microphone settings to adjust your volume.
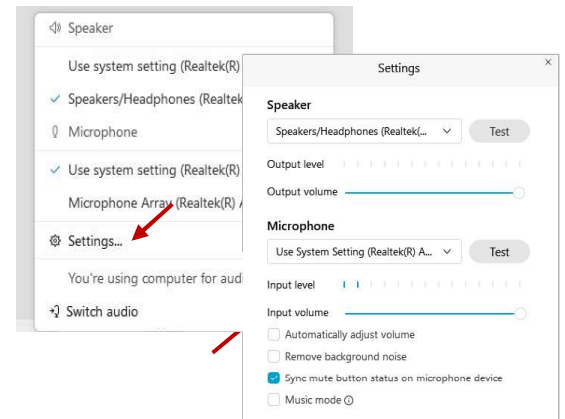
Audio Connectivity Issues

If you are connected by computer or tablet and you have audio issues or no microphone/speakers, you can link your phone through Webex. Your phone will then become your audio source during the meeting.

1 Click on "Audio & Video" from the menu bar.

2 Select "Switch Audio" from the drop-down menu.

3 Select the "Call In" option and following the directions.
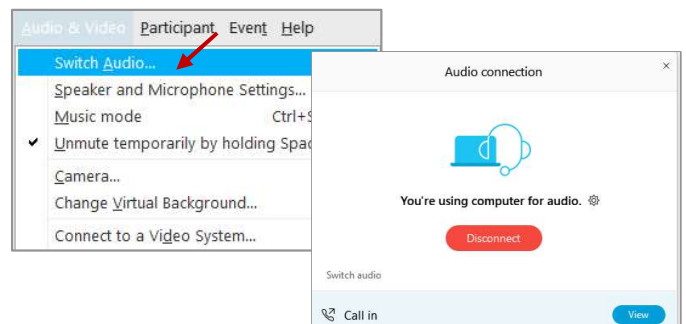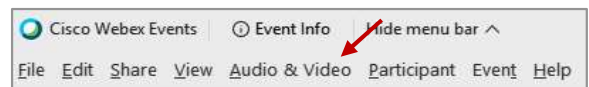
The question-and-answer feature (Q&A) is utilized for questions or comments. Upon direction of the meeting facilitator, the moderator will open the Q&A panel for meeting participants to submit questions or comments. *NOTE: This feature is not accessible to those joining the meeting via telephone.*

Access the Q&A panel at the bottom right of the Webex display:
- Click on the icon that looks like a "?" inside of a square, or
- Click on the 3 dots and select "Q&A".

? Q & A

≡ Captions & Highlights

▣ Notes

Mute Panelists

Participants   Chat   ...
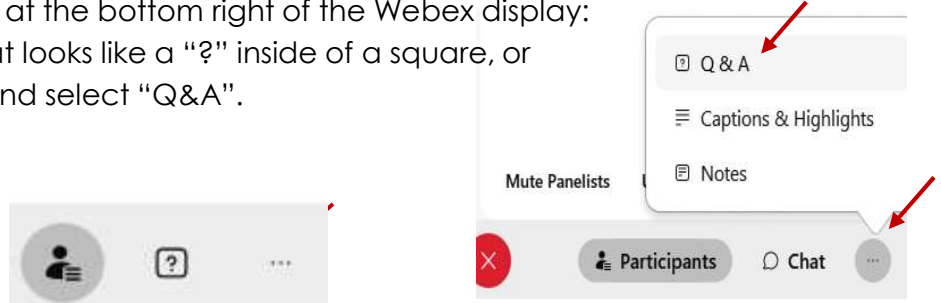
2 In the text box:
- Select "All Panelists" in the dropdown menu,
- Type your question/comment into the text box, and
- Click "Send".

Ask: All Panelists

Select a panelist in the Ask menu first and then type your question

Send

—— OR ——
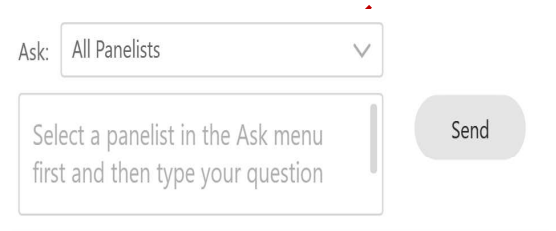
If connected via telephone:
- Utilize the raise hand feature by pressing *6 to raise your hand.
- Repeat this process to lower your hand.

3 The moderator will call you by name and indicate a request has been sent to unmute your microphone. Upon hearing this prompt:
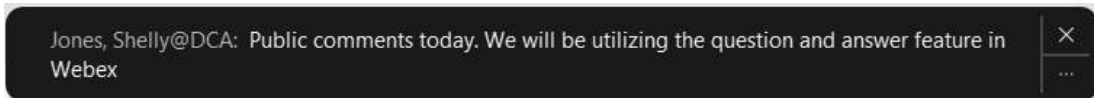- Click the **Unmute me** button on the pop-up box that appears.

Unmute me   Stay muted

—— OR ——
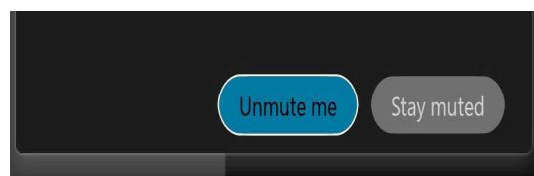
If connected via telephone:
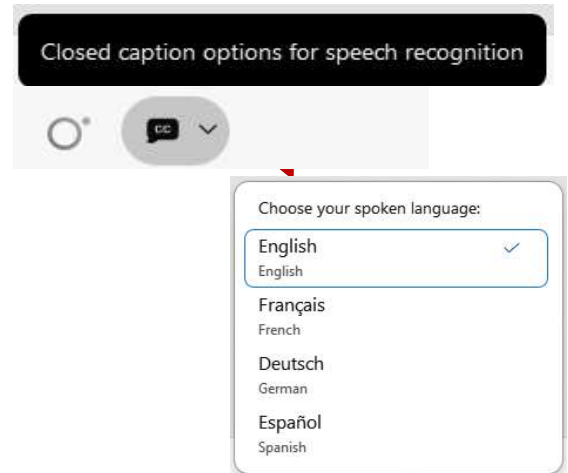- Press *3 to unmute your microphone.

Webex provides real-time closed captioning displayed in a dialog box on your screen. The captioning box can be moved by clicking on the box and dragging it to another location on your screen.

Jones, Shelly@DCA: Public comments today. We will be utilizing the question and answer feature in Webex   ✕   ...

The closed captioning can be hidden from view by clicking on the closed captioning icon. You can repeat this action to unhide the dialog box.

Show captions (Ctrl + Shift + A)

Hide captions (Ctrl + Shift + A)
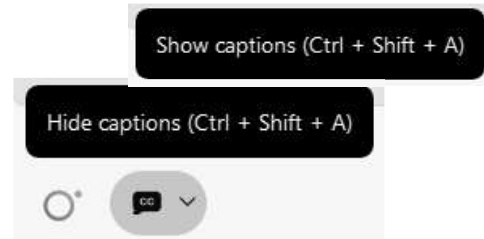
You can select the language to be displayed by clicking the drop-down arrow next to the closed captioning icon.

Closed caption options for speech recognition

Choose your spoken language:

English
English   ✓

Français
French

Deutsch
German

Español
Spanish

You can view the closed captioning dialog box with a light or dark background or change the font size by clicking the 3 dots on the right side of the dialog box.

Jones, Shelly@DCA: Public comments today. We will be utilizing the question and answer feature in Webex   ✕   ...

Back to default position and size

Use light background

Font size   >

View captions and highlights